



Ringwood School

Dear parents, carers and students

I am writing to you to give you information about results days for year 13 students on **Thursday 15th August** and for year 11 students on **Thursday 22nd of August** and about post-results services.

For both of these days, students can come into school between **9am and 11am** to collect their results from the library. If students are unable to collect results in person, students can complete a form giving permission for their results to be collected on their behalf. **We can only release results to someone other than the student if we have received this request in advance confirming signed written permission and if the person collecting the results brings in photo identification.** The form is available via our website and attached to this email. Alternatively, results can be posted; this will be done towards the end of the day on results days themselves. Results will not be emailed.

There will be staff available on both results days for any student who needs information, advice or guidance on their next steps. The sixth form team will be on site on A level Results Day until 1pm and then available via email and for telephone appointments on Friday 16th August. The sixth form team will also be available on Thursday 22nd of August until 3pm and then again on Friday 23rd August until 12pm. Once you receive results, and you would like some advice or guidance please email sixthform.admin@ringwood.hants.sch.uk

In addition to the support offered in school, the National Careers Service also offer a helpline which can be contacted on 0800 100 900 .They have also released a helpful leaflet called a Parent's Guide to Exam Results which is available here: <https://nationalcareers.service.gov.uk/explore-your-education-and-training-choices/exam-results/parent-guide#:~:text=If%20your%20child%20has%20some,and%20try%20not%20to%20judge>

Information regarding review services offered by exam boards:

In the results envelope, there will be information regarding the post-results services offered by the exam boards, the fees they incur and the form to complete if you require any of these services. This information will also be available on our website, in the Exams section

<https://www.ringwood.hants.sch.uk/page/?title=Post%2Dresults+service&pid=119>

If, after results are issued, you would like to request any of these services, please complete the appropriate form, drop it into school or email it to examadmin@ringwood.hants.sch.uk . You will then need to make payment for the post results service you are requesting (if there is a fee) using the following details:

Name: Ringwood School

Sort Code: 308487

Account Number: 25273568

Upon receipt of your payment, the school will then submit your request for the relevant post -results service.

With best wishes for a relaxing summer

Rachel Heaver Webb

Assistant Headteacher with responsibility for exams

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