



Ringwood School

May 2023

Dear Parent /Carer

As promised here is a further update on some important pieces of information. I've been meeting with Year 6 leaders and gathering information from the feeder schools to learn all I can about your children. SEN transition is also running alongside these meetings with ELSAs and student support leaders. If you have any questions or need any support with the content of this letter, please do not hesitate to contact the school.

1. Induction Day Monday 3rd July. Further details will come to you next month but here is a flavour of some of the activities the children will take part in. They will experience some lessons, be told their tutor group and meet their tutor, play some team building games and they will be presented with their free Ringwood School tie in their house colours. You don't need to worry about lunch either as they will be served a complimentary hot lunch. However, they can of course bring a packed lunch in case they are particular about their food choices (we will share the full menu in the next letter).

Induction Evening Monday 3rd July @ 4.45pm. We will be inviting you to spend about an hour after school where you will meet Mrs Symonds, Headteacher and myself. We will tell you all about the day your child has had and more key information for September. Our catering team will be offering a range of tasters and will be on hand to answer any queries you may have around our catering service and free school meals.

2. School Uniform for September 2023

Stevenson's will be coming into school for a uniform "pop up" shop on **3rd July 5:30-8:30**. This is just for our new Year 7s. We have included a flyer with this communication if you'd like to book in store appointments.

Just as a reminder, if your income is such that you are eligible for free school meals, the school offers a voucher to the value of £120 towards this initial uniform purchase. Assistance on this can be sought from Mrs Attwill in the School's Reception (01425 475000) or via reception@ringwood.hants.sch.uk. Please contact us as soon as possible and not later than July 14th to be sure of receiving support. Of course, if your circumstances change please get in touch.

3. Contact Information – Arbor Parent Portal

As part of the enrolment process it is essential that we have the correct contact details for your child. In order to collect this important data, which also includes any special medical information along with some parental consent requests, we would ask that you log into the school system called Arbor by following these steps:

Follow this link to setup your account: <https://login.arbor.sc/>

Step 1 –Enter the email address you used for enrolment.

Step 2 – Next, set your password. You do this by clicking on **"forgotten your password?"**. This will generate a password reset email, sent to your registered email account.

Step 3 – Finally, confirm Arbor's terms and conditions and confirm your child's date of birth.

Please refer to the help sheet below so that you can provide all the information required.

Parsonage Barn Lane Ringwood Hampshire BH24 1SE T: 01425 475000
E: reception@ringwood.hants.sch.uk www.ringwood.hants.sch.uk
Registered in England and Wales Registration Number: 7552519

If you can login and provide these details before the Induction Evening on 3rd July that would be great. However, help will be on hand during the Induction Evening if you would like some support or don't have access. In the meantime, if you have any problems please contact parentapp@ringwood.hants.sch.uk

4. Payments for Catering, Trips & Other Items at the School:

For your information only at this time we are moving to ArborPay for payment of all school items so setting up your Arbor access will be really important. Further information will follow before the new school year.

5. Home to School Transport:

i) From the Bransgore area (chargeable)

The School runs two bus routes for students from the Burton / Bransgore / Sopley area. The cost this year has been £675 and is expected to rise to around £700 for 23/24, dependent on demand. If you would like a seat on this bus please email us at bransgorebus@ringwood.hants.sch.uk.

The routes and timings for the current year are showing on the school's website under: <https://www.ringwood.hants.sch.uk/information-2/transport/>

The deadline for registering an interest is Friday 9th June. This ensures we can plan for each bus, finalise costings, collect a deposit and issue bus passes by July 21st.

ii) From other Hampshire areas (free)

For travel to Ringwood School from other parts of the Hampshire area parents will need to apply to Hampshire Travel to check eligibility by following this link:

<https://www.hants.gov.uk/educationandlearning/schooltransport/parent-carer/application-process/mainstream-school#step-1>

The deadline for your application is 31st July, but we recommend you apply as soon as possible.

And finally, we have a range of information on our school YouTube channel specifically for our Year 6 students. We will also be updating our Year 6 Induction page on our website regularly so please keep checking back.

<https://www.ringwood.hants.sch.uk/information/year-6-induction/>

We hope your child is looking forward to joining us in September and visiting us on 3rd July, we can't wait to meet everyone.

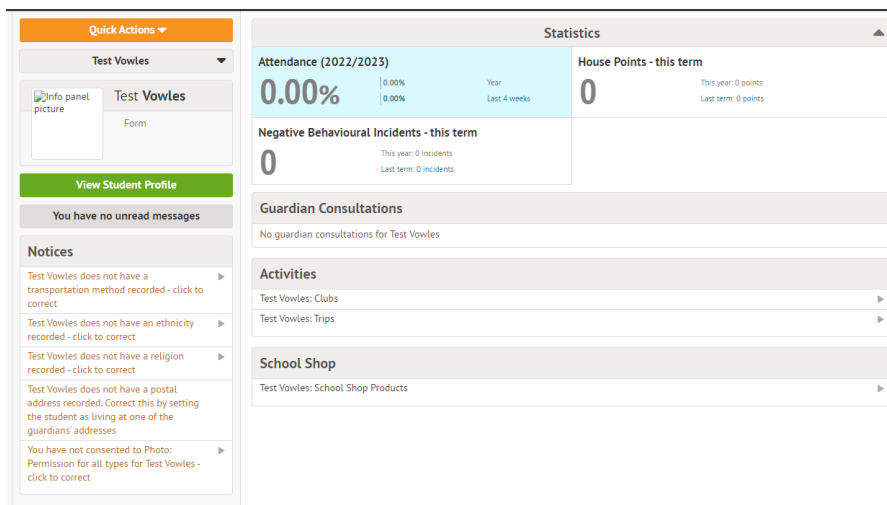
Yours sincerely



Mario Massimino

Head of Year 7 & Induction

Thank you for taking the time to complete the login process to Arbor. We hope that the information below will take you through the process of adding the details needed. If you need any help, please email parentapp@ringwood.hants.sch.uk



Step 1: This is the screen you will see when you sign into Arbor using these steps:

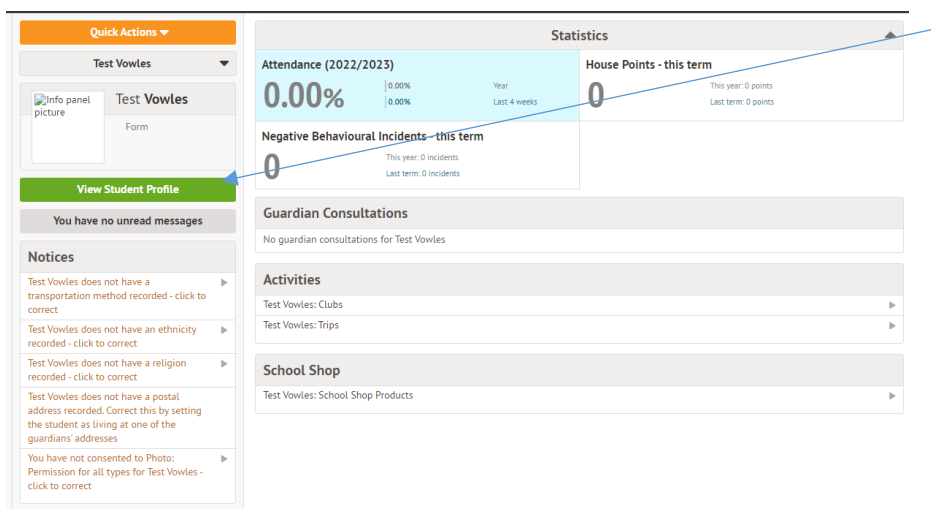
1 – Enter the email address you used for enrolment.

2 – Next, set your password. You do this by clicking on “forgotten your password?”. This will generate a password reset email, sent to your registered email account.

3 – Finally, confirm Arbor’s terms and conditions and confirm your child’s date of birth.

Step 2: Click VIEW STUDENT PROFILE to update the notices regarding:

- Transportation to school
- Ethnicity
- Religion
- Address
- Photo Permission (details on the website)
- Home School Agreement (details on the website)
- Consent to Administer First Aid
- Offsite Permission



Step 3: Family, Guardians & Contacts We ask that every student has at least 3 different contact details for safeguarding purposes. Use the ADD to provide details for 3 people you would be happy to have contacted in an emergency.

Step 4: Once you’ve cleared all the NOTICES, please scroll down to enter the following:

Parsonage Barn Lane Ringwood Hampshire BH24 1SE T: 01425 475000
 E: reception@ringwood.hants.sch.uk www.ringwood.hants.sch.uk
 Registered in England and Wales Registration Number: 7552519

Previous Schools		+ Add
Previous schools	None recorded - click here to add	▶

Medical		+ Add
Doctor	Not recorded - click here to add	▶
Allergies	None recorded - click here to add	▶
Medical conditions	None recorded - click here to add	▶
Immunisations	None recorded - click here to add	▶

Child's Medical Practice Information & Previous School:
Please provide full details of your child's registered GP Practice and their feeder school.

In order to safeguard your child's welfare at Ringwood School, it is important that we have up-to-date medical information. Please ensure we have an accurate record of any medical conditions by using the drop-down menu to select any conditions that apply and may have a bearing on your child's school life. Please also inform us if your child requires a special diet for medical reasons or has a severe nut allergy.

You are responsible as a parent/guardian to provide Ringwood School with up-to-date Medical Information for your child and to keep us updated and informed of any changes to this information to safeguard your Child's welfare.

Step 5: Check you've added everything! Click **ADD INFORMATION** to see all the sections below:

The screenshot shows a student profile page for 'Test Vowles'. On the left is a navigation menu with 'Profile' selected. The main content area includes a profile picture, a 'Notices' section with several items marked as missing (e.g., transportation method, ethnicity, religion, postal address, photo consent), a 'Student Details' table with fields for Name, Sex, Date of birth, Ethnicity, Religion, Language, and Service child, and sections for 'Student Contact Details' and 'Family, Guardians & Contacts'. On the right, an 'Instructions' panel explains how to edit information, and an 'Add Information' button is highlighted. A separate 'Add Information' panel on the far right shows a dropdown menu with options: Add Allergy, Add Spoken Language, Add Guardian/Contact, Add Immunization, Add Mode Of Travel, Add Medical Condition, and Add Previous School.

Further information on the Home School Agreement and Photo Permission visit:
<https://www.ringwood.hants.sch.uk/information/year-6-induction/>

For further details about the "Data Protection Policy" and "Fair Processing Notice / Privacy Notice for Students and Parents" please visit the school website.

Thank you for taking the time to complete this information. Ringwood School