



Ringwood School

Dear parents, carers and students

I am writing to you to give you information about results days for year 12 students on Thursday 13th August for those student who have done an exam in a vocational subject this year.

Students can come into school between **9am and 11am** to collect their results from the library. If students are unable to collect results on that day, they will be available in the Exams Office from Mrs Clarke from the first day of term in September.

On the day itself, there will be staff available for any student who needs information, advice or guidance on their next steps. The sixth form team will also be available on Thursday 20th of August until 3pm and then via phone or email on Friday 21st August until 12pm. Once you receive results, and if you would like some advice or guidance please email sixthform.admin@ringwood.hants.sch.uk

Information regarding review services offered by exam boards:

In the results envelope, there will be information regarding the post-results services offered by the exam boards, the fees they incur and the form to complete if you require any of these services. This information will also be available on our website, in the Exams section from Results Days onward. If, after results are issued, you would like to request any of these services, please complete the appropriate form, drop it into school or email it to examadmin@ringwood.hants.sch.uk You will then need to make payment for the post results service you are requesting (if there is a fee) using the following details: Name: Ringwood School Sort Code: 308487 Account Number: 25273568. **Please put your child's initials and the relevant exam as your reference.** Upon receipt of your payment, the school will then submit your request for the relevant post -results service.

With best wishes for a relaxing summer

Rachel Heaver Webb Assistant Headteacher with responsibility for exam