



Ringwood School

Dear parents, carers and students

I am writing to you to give you information about results days for year 13 students on Thursday 13th August and for year 11 students on Thursday 20th August and about post-results services.

For both of these days, students can come into school between **9am and 11am** to collect their results from the library. If students are unable to collect results in person, students can complete a form giving permission for their results to be collected on their behalf. This form has been sent alongside this letter, and like this letter, can also be found in our Exams section of our main school website in the Post Results Service section of the website. **We can only release results to someone other than the student if we have received this request in advance of the Results Days themselves, confirming signed written permission and if the person collecting the results brings in photo identification.** Alternatively, results can be posted; this will be done towards the end of the day on results days themselves for any results which have not been collected. **Results will not be sent via email.**

On the day itself, there will be staff available for any student who needs information, advice or guidance on their next steps. The sixth form team will be on site on A level Results Day until 1pm and then available via email and for telephone appointments on Friday 14th August. The sixth form team will also be available on Thursday 21st of August until 3pm. Once you receive results, and if you would like some advice or guidance please email sixthform.admin@ringwood.hants.sch.uk In addition to the support offered in school, the National Careers Service also offer a helpline which can be contacted on 0800 100 900, from 8am to 8pm. They have also released a helpful leaflet called a Parent's Guide to Exam Results which is available here: [Parents' guide to exam results | National Careers Service](#)

Information regarding review services offered by exam boards:

In the results envelope, there will be information regarding the post-results services offered by the exam boards, the fees they incur and the form to complete if you require any of these services. This information will also be available on our website, in the Exams section from Results Days onward. If, after results are issued, you would like to request any of these services, please complete the appropriate form, drop it into school or email it to examadmin@ringwood.hants.sch.uk You will then need to make payment for the post results service you are requesting (if there is a fee) using the following details: Name: Ringwood School Sort Code: 308487 Account Number: 25273568. **Please put your child's initials and the relevant exam as your reference. Upon receipt of your payment, the school will then submit your request for the relevant post -results service.**

With best wishes for a relaxing summer

Rachel Heaver Webb

Assistant Headteacher with responsibility for exam