

## Ringwood School: Remote Learning



If your child is not ill but has to quarantine or isolate they must continue with their learning from home.

Failure to complete remote learning will result in sanctions on return to school in line with the school behaviour policy.

Work will be set for students via Microsoft Teams and will be either of the following:

### **Live lessons**

- These will be streamed directly from the classroom at their usual lesson time
- The teacher will either calendar the lesson in Teams for a student to join at the usual lesson time or they will call directly during the lesson for the student to answer

### **Teams Assignments**

- This will be work set in Teams Assignments to be completed in their usual lesson time
- Teachers will communicate with students about the work set on a daily basis via Microsoft Teams posts (as when we were in lockdown)

### **Student responsibility – each student is responsible for managing their remote learning and should:**

- Have Access to a device with Microsoft Teams on it (e.g. computer / laptop/ tablet / smartphone)
- Have Microsoft Teams open for the equivalent of the school day 9am – 3pm
- Follow their usual timetable
- Communicate with each of their class teachers and check Teams posts and their emails every day for any messages from their teachers about lessons
- Adhere to the online protocols below
- Complete their work and **remember to ‘hand –in’ assignments.**

**For help** to remember how to use Microsoft Teams, please see the help videos on our remote learning page on the school website: <https://www.ringwood.hants.sch.uk/academic-curriculum/student-remote-learning/student-remote-learning-how-to-guides/>

### **Online protocols for students and parents**

- Students should be dressed as they would to leave the house; students do not need to wear school uniform.
- Students should switch their cameras on and they should be sat preferably at a desk or table in a quiet area of the house (preferably not in their bedroom) free from distractions and other people. If undertaking a practical lesson it would be ideal if there was space around them in case they need to stand to do something practically.
- Students must not photograph or record any section of the lesson under any circumstances. Doing this will result in instant removal from any further live session opportunities and will be subject to the school’s behaviour policy.
- Students should be respectful of other students in the group, and use appropriate language for the classroom environment.
- Only the students themselves should be watching and joining in with the session, no other family members are to view or be involved with the lesson. Family members watching or involving themselves in the lesson is distracting for everyone. Parents and other family members viewing the lesson may well be viewing other students in the class and this is both inappropriate and counter to our safeguarding policies.
- Students are responsible for checking the Teams posts each morning in time to then attend any live lessons and complete all assigned work. There will be sanctions for students who do not adhere to this on return to school in line with the school behaviour policy.
- Any student or family who does not adhere to these guidelines maybe removed from all future live learning opportunities and will be subject to the school’s behaviour policy.